

## Memorandum of Understanding /Youth Services

This Memorandum of Understanding (MOU) is between West Central Arkansas Workforce Development Board (WCAWDB), West Central Arkansas Planning and Development District (WCAWDB), and Samaritan Ministries.

### Purpose of MOU

The purpose of this MOU is to ensure that young people participating in the WIOA Youth Program in West Central's local area have access to the services they need.

We'll offer parts of our program to people referred by WCAWDB staff if they meet our requirements. Our services are for young people aged 18 - 24. We provide services in the following counties: Garland County. Here is a list of what program element(s) we can provide and a description of what each element involves.

Program Elementary #6 – Leadership development opportunities, including community service and peer centered activities encouraging responsibility and other positive social and civic behaviors.

Program Element #8 – Adult Mentoring for a duration of at least 12 months, that may occur both during and after program participation.

Program Element #10- Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling, as well referrals to counseling, as appropriate to the needs of the individual youth.

Program Element #11 – Financial Literacy Education

Program Element #12 – Entrepreneurial Skills Training

Program Element #13 – Services that provide Labor Market and employment information about in demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career counseling, and career exploration services.

Program Element #14 – Activities that help youth prepare for and transition to postsecondary education and training.

### Additional Terms

It is understood and agreed to by the parties that:

- If Samaritan Ministries is unable to provide services identified in this MOU to a participant, then Samaritan Ministries will provide WCAPDD staff an explanation of why the services were not able to be provided immediately.
- This MOU is not an obligation of funds to either parties.
- Modification of this agreement may be made by mutual agreement between either party. An amended agreement must be signed at that time.
- If either party would like to terminate this MOU, both parties agree to make a good-faith effort to notify the other party within 30 days.

This MOU becomes effective on 10/01/24 and expires on 06/30/2028 WCAPDD staff must review the MOU with the Partner Provided Authorized Representatives on an annual basis to ensure the services are still available. This must be done through email or by letter for documentation purposes. If there are no change, redoing the signatures are not applicable. If there are changes then a new MOU will need to be completed and signed by all parties. This must be submitted to the Administrative Entity within 10 days of signatures.



By signing this MOU, Samaritan Ministries acknowledges they have received guidance and definitions for each program element listed in this agreement and will provide WCAPDD contact names addresses and phone numbers of each representative that will be providing services to youth.

Cora Easterday

WCAPDD Authorized Representative Signature

Cora Easterday

Print Name

ceasterday@wcapdd.org

Email Address

WCAPDD

Organization

10/1/24

Date

Director of Workforce

Title

501.525.7577

Telephone Number

Janet Laggan

Partner Provider Authorized Representative

Janet Laggan Janet Laggan

Print Name

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Email Address

Samaritan Ministries

Organization

10/1/24

Date

Executive Director

Title

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