



### **Memorandum of Understanding /Youth Services**

This Memorandum of Understanding is between West Central Arkansas Workforce Development Board (WCAWDB) service Provider, West Central Arkansas Planning and Development District (WCAPDD) and Conway County Department of Human Service.

#### **Purpose of MOU**

The purpose of this MOU is to ensure that Youth participating in the WIOA Youth Program in West Central's local area have access to the program element(s) listed below.

#### **Supportive Service**

Through this MOU, the Conway County Department of Human Service agrees to provide Youth program participants in Conway and Perry County with the Workforce Innovation and Opportunity Act (WIOA) the program elements shown above upon receiving a referral from WCAPDD staff.

#### **Additional Terms**

It is understood and agreed to by the parties that:

- If Conway County Department of Human Service is unable to provide services identified in this MOU to a participant, then Conway County Department of Human Service will provide WCAPDD staff an explanation of why the services were not able to be provided immediately.
- This MOU is not an obligation of funds to either parties.
- Modifications of this agreement may be made by mutual agreement between either party. It is WCAWDB staff's responsibility to notify its service provider(s) of any modifications to this MOU.
- If either party would like to terminate this MOU, both parties agree to make a faith-based effort to notify the other party within 30 days.

By signing this MOU, Conway County Department of Human Service acknowledges they have received guidance and definitions for each program element listed in this agreement and will provide WCAPDD contact names addresses and phone numbers of each representative that will be providing services to youth.

Expiration: On going

Martha Boyer  
WCAPDD Authorized Representative

6-26-20  
Date

Martha Boyer  
Print Name

Career Advisor  
Position Title

Wcapdd Inc  
Organization

Christine Henley  
Partner Provider Authorized Representative

6/26/2020  
Date

Christine Henley  
Print Name

County Administrator II  
Position Title

Dept. of Human Services  
Organization