

West Central Arkansas Workforce Development Board Lisa Greene, Chair

MINUTES

Planning/Performance/Finance Committee of the WEST CENTRAL LOCAL WORKFORCE DEVELOPMENT BOARD

November 20, 2024

The Planning/Performance/Finance Committee of the West Central Local Workforce Development Board convened its meeting through electronic means on November 20, 2024, beginning at 2:35 p.m. The meeting was conducted via the Teams platform and a telephone line for members, non-members, and the public. Chair Ms. Breashears was not present today. Ms. Dearmon asked Mr. Troutman if he would preside over this meeting with the following members voicing their presence: Brent Black, and Bill Weston.

The Planning/Performance/Finance Committee members Karen Breashears, Tanif Crotts, Allan George, Herman Grayer, Jeremy Hughes and Cole McCaskill were unable to attend.

The Board Staff Present were Martha Boyer, Margaret Dearmon, Erica Parker and Carrie Pratchard

Chair Opening Comments: Mr. Troutman called the meeting to order at 2:35 p.m. after staff conducted a roll call and asked everyone to sign in the chat box with their name and organization for record-keeping purposes.

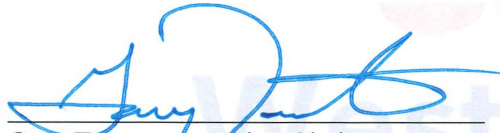
Agenda Item 1 – ACTION – Monitoring Services: Ms. Pratchard reported that on fiscal monitoring for PY-21. She stated that we were monitored by DOL back in 2023 and they questioned the monitoring that was provided by Mary Ann Lawrence. She said we have been waiting on guidance from DOL and the State if the Program part of the PY-21 monitoring was going to be accepted or not. She stated that we had a technical assistance call with the State, and we were told that we only had to do the PY-21 fiscal monitoring. The State told West Central staff that we would not have to go out on RFP for this again if Witt O'Brien would be willing to monitor that for us. Ms. Pratchard stated that she would estimate it costing \$10,000 five or take give or take up to 20% increase, if needed. Discussion followed. Mr. Troutman made a **motion** to give the staff the approval to negotiate with Witt O'Brien up to \$10,000 with up to a 20% increase to perform the PY-21 fiscal monitoring and bring to the Board at their meeting for final approval. Mr. Black agreed to the motion, seconded by Mr. Weston. Motion carried unanimously.

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Workforce Development Board
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Agenda Item 2 – ACTION – Approval of Initial ETP Programs

Mr. Troutman turned the floor over to Ms. Dearmon to discuss the initial applications. Ms. Dearmon went over the programs. Ms. Dearmon stated that this committee is responsible for approving the initial applications and that the board has given staff the responsibility to approve the continued programs, if they meet all the requirements. She reported that there are initial applications that do not meet the requirements for approval. She asked if this committee would allow her to deny these programs instead of having them on the list of initial applications I bring to them. Discussion followed. Mr. Troutman made a **motion** to approve *Arkansas State University Three Rivers - Criminal Justice (if O*Net Code is fixed), General Business (Associate and Technical Certificate); Gateway Allied Health LLC - Certified Limited License Radiologic Technician and Certified Medical Coding & Billing Specialist* and disapprove *Arkansas State University Three Rivers - Mechatronics (Associate & Technical Certificate)*. Mr. Weston agreed to the motion, seconded by Mr. Black. Motion carried unanimously. Mr. Troutman made a **motion** to allow staff to deny programs that do not meet the qualifications for approval. Mr. Weston agreed and was seconded by Mr. Black. Motion carried unanimously.

Mr. Troutman adjourned the meeting at 2:52 p.m.



Gary Troutman, Acting Chair



Date

GT/MD