

**West Central Local Workforce Development Board
Planning/Performance/Finance Committee**

MINUTES

**Planning/Performance/Finance Committee of the
WEST CENTRAL LOCAL WORKFORCE DEVELOPMENT BOARD**

July 18, 2024

The Planning/Performance/Finance Committee of the West Central Local Workforce Development Board convened its meeting through electronic means on July 18, 2024, beginning at 1:06 p.m. The meeting was conducted via the Teams platform and a telephone line for members, non-members, and the public. Chair Ms. Breashears was not present today. Ms. Easterday asked Mr. George if he would preside over this meeting with the following members voicing their presence: Allan George Herman Grayer, Jeremy Hughes, Cole McCaskill, Gary Troutman.

The Planning/Performance/Finance Committee members Brent Black, Karen Breashears, Tanif Crotts, and William Weston were unable to attend.

The Board Staff Present were Margaret Dearmon, Cora Easterday, and Carrie Pratchard

Chair Opening Comments: Mr. George called the meeting to order at 1:06 p.m. after staff conducted a roll call and asked staff to sign in in the chat box with their name and organization for record-keeping purposes.

Agenda Item 1 – INFORMATIONAL – Monitoring Services: Mr. George turned the floor over to Ms. Pratchard, who is the Finance Manager. She gave an update on where we are in the process of getting the contract completed for the external monitoring services. We are putting the schedule in place and it will catch us up for the past two years of fiscal and programmatic monitoring and bring us up-to-date with the monitoring issues with the State.

Agenda Item 2 – ACTION – Approval of Initial ETP Programs

Mr. George turned the floor over to the staff to give their report. Ms. Easterday introduced the following training providers that were on the call with us today: Rayan Speer with Heavy Equipment Operating Academy our of North Central Area; Mr. Bubba Bailey with Cops CDL Academy; and Bill Ritter with National Park College Adult Education. Discussion followed after each training provider gave the committee information on the program. grams. Mr. George said that with the Heavy Equipment Operating Academy being contingent on passing the ADA review, we need to vote on this separately from the other providers. **Mr. Grayer motioned, seconded**

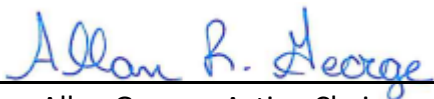
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by Ms. McCaskill, to approve this program contingent on passing the school the ADA requirement. Motion carried unanimously. Mr. George asked for a motion to approve or disapprove the CDL Training and the Phlebotomy programs other two Provider's programs, seconded by Ms. McCaskill. Motion carried

Ms. Dearmon went over the changes that were made after the review team at Arkansas Workforce Connection was completed and sent to us. The major items changed was the Vision for the Board and Ms. Easterday talked about the changes in that section. Ms. Dearmon talked about removing the Malvern Workforce Center from the Local Plan and some other minor changes. Discussion followed. Ms. George recommended that the committee take it before the full Board to approve the changes and then go on to a new 30-Day review, as required.

Mr. George asked if there was any more discussion. Ms. Easterday asked Ms. Dearmon to talk about making a recommendation to the committee and full board that any new providers wanting to be added to the Eligible Training Provider List (ETPL) must be in business for at least year to make sure that they are in good standing. We look at the positive outcome not just for our participants, but also for our program. Ms. Easterday said that there is a level of due diligence that we have to adhere to when we are administering federal funding. Mr. George stated that it is good, and two years would be good. Ms. Easterday stated that we want to make sure that they are not just trying to cushion their project as a new provider. At lease they would be established at that point, and they have worked out their kinks, but not work the kinks out on our clients. Ms. Dearmon stated that this is just something that Ms. Easterday and herself were talking about, but it would have to be a board decision. Discussion followed. Mr. Easterday asked if the Planning Committee can make that recommendation to the Board. **Mr. Grayer moved , seconded by McCaskill, that we recommend to the board that new providers must be in business for at least a year before a program is approved. Motion carried.**

Mr. Grayer moved that the meeting be dismissed. Mr. George adjourned the meeting at 2:51 p.m.



Allan George, Acting Chair

7/30/2024

Date

AG/md