

West Central Arkansas Workforce Development Board
Larry Carr, Chairman
P O Box 6409, Hot Springs, AR 71902

Priority for WIOA Title I-B

Policy: This policy establishes the following Priority under WIOA Title I-B: Priority to Veterans and Individual with Disabilities; Eligible Adult Priority; and Individual with Barriers to Employment. Each of these are defined in the sections below.

Section I. – Priority to Veterans and Individuals with Disabilities

Policy:

WIOA staff must ensure that veterans/spouse of veterans or individuals with a disability receive priority of services. Veterans/spouses will always receive top priority over any other applicant for basic services.

Procedures:

When an applicant identifies himself/herself as a veteran/eligible spouse or individual with a disability the career advisor must notify him/her of the priority of service, the full array of employment, training, and placement services available, and the applicable eligibility requirements for programs and services. This information is then documented at the time of eligibility determination and placed in the participant's file.

References:

Jobs for Veterans Act;	20 CFR 1010;
Veterans' Benefits, Health Care, and	TEGL 10-09
Information Technology Act;	TEGL 19-16
ADWS WIOA Title Policy 2.2	ADWS Title I-B 2.8

Section II. – Eligible Adult Priority

Policy:

This policy is an additional layer of priorities for the Adult funding stream. Section 134(c)(3)(E) Priority states: With respect to funds allocated to a local area for adult employment and training activities under paragraph (2)(A) or (3) of section 133(b), priority shall be given to recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career services described in paragraph (2)(A)(xii) and training services. The appropriate local board and the Governor shall direct the one-stop operators in the local area with regard to making determinations related to such priority.

TEGL 19-16 states: Veterans and eligible spouses continue to receive priority of service for all DOL-funded job training programs, which include WIOA programs. However, as described in TEGL 10-09, when programs are statutorily required to provide priority for a particular group

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of individuals, such as the WIOA priority for Adult funds described above, priority must be provided in the order described below. A veteran must meet each program's eligibility criteria to receive services under the respective employment and training program. For income-based eligibility determinations and for determining priority of service, military pay or allowances paid while on active duty or paid by the Department of Veterans Affairs (VA) for vocational rehabilitation, disability payments, or related VA-funded programs are not to be considered as income, in accordance with 38 U.S.C. 4213 and 20 CFR 683.230.

Procedure for Determining Priority of Service for all Eligible Adults

Career Advisors must provide and document priority in the following order:

- i. Veterans and eligible spouses who are also included in the groups given statutory priority for WIOA Adult formula funding. This means that veterans and eligible spouses who are also recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient would receive first priority for services with WIOA Adult formula funds for individualized career services and training services.
- ii. Non-covered persons (that is, individuals who are not veterans or eligible spouses) who are also recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient would receive second priority for service with WIOA Adult formula funds for individualized career services and training services.
- iii. Veterans and eligible spouses who do not fall into priority i or ii would receive third priority for service with WIOA Adult formula funds for individualized career services and training services.
- iv. Priority populations established by the Local WDB would receive fourth priority for service with WIOA Adult formula funds for individualized career services and training services.
- v. WIOA eligible individuals who do not meet any of the above priorities and could benefit from WIOA employment or training services would receive fifth priority for service with WIOA Adult formula funds for individualized career services and training services

NOTE: for priority iv - the local WDB has approved to use all of the individual with barriers to employment as listed in ADWS Policy No. WIOA Title I-B – 2.8.

Documentation Required:

Career advisors must complete the Eligible Adult Priority Form (Attachment A) and include **all** adults determined eligible to receive Title I-B services. If more than one career advisor is in each county, the career advisors **will** combine all eligible applicants on the same form. Attachment B **must** be completed for all adults listed on the Eligible Adult Priority List and placed in the participant's file. These documents must be kept readily available for review upon request. Career advisors **must** complete Attachment C and send along with backup documentation to the Program Services Coordinator for approval if they do not fall in Priority 1-iv listed above.

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Attachment B – Priority of Services Weighted Score Sheet
Attachment C – WIOA Fifth Priority Enrollment Authorization Request

References:

20 CFR 680.600(b)	TEGL 10-09
20 CFR 683.230	TEGL 19-16
38 U.S.C. 4213	ADWS Policy No. WIOA Title I-B – 2.3
Section 134(c)(3)(E)	

Section III - Defining Priority Population

Policy:

In addition to priorities listed in Section I & II above, all programs of WIOA Title I-B must focus on serving “individuals with barriers to employment” to ensure access to quality services for these populations. This does not mean that these individuals are the only ones who can be served, but that priority must be given to individuals identified as having barriers to employment after individuals who meet statutory priority requirements. Of course, all levels of priority must meet program eligibility criteria.

Locally Defined Barrier to Employment:

The West Central defines “Barrier to Employment” to include all of the barriers as listed in ADWS Policy WIOA Title I-B – 2.8. The WCWDB also has made the determination to identify Veteran, Eligible Spouse of a Veteran and High School Dropout as other groups to have barriers to employment list. This will be documented on the last item on Form 2.8.

Procedure for documentation: career advisor will complete ADWS WIOA Title I-B Form 2.8 (Barriers to Employment) and the documentation that is listed as acceptable documentation. To document either Veteran, Eligible Spouse of a Veteran or High School Dropouts the career advisor will complete the following as it relates to the barrier: ADWS WIOA Title I-B Form 2.2 (Veteran Priority Documentation) and/or ADWS WIOA Title I-B Form 2.6 (Out-of-School Youth Eligibility Determination). The career advisor may use their discretion when using the “Other” criteria.

TEGL 19-16
ADWS Policy WIOA Title I-B – 2.8
ADWS WIOA Title I-B Form 2.2
ADWS WIOA Title I-B Form 2.6



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12-12-19

Date

Approved on: 12-12-19

WDB is an equal opportunity employer and provider of employment and training services. Auxiliary aids and services are available upon request to persons of disability.