

West Central Arkansas Workforce Development Area On-The-Job Training (OJT) Contract

Section 1. Contact information

Contract Number:	
WIOA Service Provider:	West Central Arkansas Planning and Development, Inc. <i>Local Office Address</i>
Employer:	
Number of OJT	
Begin Date:	
End Date:	
Maximum Amount of contract:	

This contractual agreement is made and entered into by and between WIOA service provider (listed above) and employer (listed above).

The Employer attests to the following:

- Employer may not subcontract the On-The-Job Training provided for under this contract to another party or entity.
- The person(s) signing this contract on behalf of both parties do hereby warrant and guarantee that they are fully authorized to execute this contract and to bind their respective parties validly and legally to the terms, conditions, and provisions herein set forth
- The Employer attests that all required federal/state/insurance policies (w/comp, liability, etc.) are current and will remain in effect for the length of this contract.
- The Employer will adhere to the West Central Arkansas Workforce Development Board (WCAWDB) On-The- Job Training Policy. (Attachment A).
- The Employer will complete the OJT Training Progress Report (Attachment B).

Authorized Signature for	Authorized Signature for Employer:
Date:	Date:

Job Description from Employer:

POSITION #1	
Occupation / Job Title:	<i>Example: Forklift Operator</i>
Hourly Wage Paid by Employer	Example: \$14.00
Number of OJT Hours for Trainee	Example: 240
Number of Participants	Example: 5
Location of Training	Example: Hot Springs
O*NET Code	Example: 47-2073.00
Job Description:	

POSITION #1	
Occupation / Job Title:	
Hourly Wage Paid by Employer	
Number of OJT Hours for Trainee	
Number of Participants	
Location of Training	
O*NET Code	
Job Description:	

POSITION #1	
Occupation / Job Title:	
Hourly Wage Paid by Employer	
Number of OJT Hours for Trainee	
Number of Participants	
Location of Training	
O*NET Code	
Job Description:	