List all gross receipts and total expenses for the previous three months. Subtract total expenses from gross receipts to calculate Net Profit for each Month. Add Net Profit for previous three months to obtain the Total Net Profit (Earnings) for the Previous Quarter. All information you share will be kept confidential.

Name:
Business Name:
Date:
Phone Number:

|  | Month: | Month: | Month: |
| :--- | :--- | :--- | :--- |
| Wages |  |  |  |
| Commission |  |  |  |
| Bonuses |  |  |  |
| Cash Value of Compensation <br> other than cash |  |  |  |
| Gratuities |  |  |  |
| Wages earned but not received |  |  |  |
| Other includable income <br> (Specify below): |  |  |  |
|  |  |  |  |
|  |  |  |  |


|  | Month: | Month: | Month: |
| :--- | :--- | :--- | :--- |
| Business Rent |  |  |  |
| Business Telephone |  |  |  |
| Business Utilities |  |  |  |
| Business Supplies |  |  |  |
| Other Expenses (Specify below): |  |  |  |
|  |  |  |  |
|  |  |  | Month |
| Net Profit |  |  |  |

Signature:

