

WIOA Adult Program Priority Enrollment Authorization Request

Priority of WIOA Adult Program employment and training services shall be given to:

- **First Priority** – Covered persons (veterans and eligible spouses) who are low income, or recipients of public assistance, or who are basic skills deficient.
- **Second Priority** – Non-covered persons who are low income, or recipients of public assistance, or who are basic skills deficient.
- **Third Priority** – Veterans and eligible spouses who are not low income, not recipients of public assistance, and not basic skills deficient.
- **Fourth Priority** – Individual with barriers to employment as listed in ADWS Policy No. WIOA I-B – 2.8 not included in priorities 1 – 3.

WIOA eligible individuals who do not fit in the above priorities may be approved under the following priority:

- **Fifth Priority** - Individuals (non-covered persons) who do not meet any of the above priorities and could benefit from WIOA services.

The request for fifth priority must be submitted in writing using this form.

Fifth Priority Enrollment Request

I (Career Advisor), _____, am requesting enrollment into the WIOA Adult Program using the fifth Priority for _____

Applicant Name

Backup documentation is attached for your review and approval.

WIOA Career Advisor's Signature

Date

Signature of Approver

Date