

MINUTES

- A. Emmily called the meeting to order at approximately 10:00 am.
- B. Introductions:
1. The following voting members & proxies were present: *Quorum = 8 (must include not less than four different jurisdictions or organizations)*
 - a. Anthony Hunter - ARDOT - MPO Coordinator.
 - b. Gary Carnahan - City of Hot Springs - Engineer. (Proxy for Don Beavers & Denny McPhate).
 - c. Jeff Carr - Garland County Representative.
 - d. Jim Patton - Hot Springs Village.
 - e. John Rogers - Garland County Representative.
 - f. Josh Walker - ARDOT - Resident Engineer, D6.
 - g. Kathy Sellman - City of Hot Springs - Planning Director.
 - h. Keith Jones - City of Hot Springs - Intracity Transit.
 2. There were no members of the press. The following Ex-Officio members/guests were present: *Dwayne Pratt* - WCAPDD - Executive Director; *Emmily Tiampati* - Tri-Lakes MPO - Study Director; *Ken Freeman* - City of Hot Springs - Parks & Trails Coordinator; *Mark Scott* - National Park Service - Chief of Resources Management and Visitor Services; *Traci Berry* - Visit Hot Springs - Trails Coordinator; *Valera McDaniel* - FHWA - Transportation Program Coordinator/Planner.
- C. Action (voting) Items
1. Mr. Patton made the motion to approve the agenda; the motion was seconded by Ms. Sellman. The motion was approved unanimously.
 2. Mr. Patton made the motion to approve the minutes of October 1, 2019; the motion was seconded by Mr. Carr. The motion was approved unanimously.
- D. Emmily made the following MPO reports/announcements:
1. She presented the MPO's 2020 meeting calendar. She mentioned that in May, she will request for the TAC's recommendation to the Policy Board that the MTP be released for public comments. In September, Emmily plans to present the MTP for adoption by the Policy Board.
 2. She mentioned that she had previously emailed the TAC the SFY 2021 UPWP draft, and that any comments/questions should be submitted to her by February 21st, 2020. After which the UPWP will be released for public comments before adoption by the Policy Board in May 2020.
 3. ARDOT and its planning partners launched a crash dashboard which is accessible to the public. The dashboard is a resourceful tool for analyzing crash data at a local, regional or State level. She provided this link [Arkansas Crash Dashboard](#) for more information.
 4. ARDOT will host a public meeting on February 20th at 5:30 pm at Crossgate Church in Hot Springs, AR. She provided this link [ARDOT's Public Meetings on Funding Options](#) for more information.
 5. ARDOT's Transportation Alternatives Program (TAP) grant cycle is now open, and applications are due on May 1, 2020. She also provided this link [ARDOT's TAP & RTP 2020 Applications](#) for seminar registration and more information.
 6. Federal regulations require that MPO projects support the performance measures and targets that the MPO's have chosen to adopt or support. Therefore, she provided this website link [FHWA TPM](#)

[Videos](#) for an overview of Transportation Performance Management (TPM) requirements. Ms. McDaniel also recommended the website.

7. Emmily mentioned that on October 28, 2019, she emailed the full 2045 MTP Draft & Appendices to both the TAC and the Policy Board for their review and comments. Because a lot of the recent efforts have been on the projects section, she encouraged the TAC to review the narrative & appendices sections in particular and let her know if they have any comments.
 - a) She presented the draft 2045 MTP development schedule, which highlights the milestones that the MPO needs to take towards the MTP's adoption in September 2020.
 - b) She presented the 2045 MTP survey summary. She mentioned that as part of the MPO's public involvement strategy in the MTP development process, she developed a voluntary and anonymous MTP survey on Survey Monkey in August 2019, whose [link](#) was shared widely.
 - c) Emmily presented the draft MPO's project prioritizations guidelines for internal consideration during MTP or TIP development/updates.
 - d) Mr. Hunter mentioned that the MLK interchanges study (061555) was still under internal ARDOT administration review, therefore he had no updates at this time.
 - e) In regard to transit projects, Emmily presented the list of 2045 MTP transit projects as developed in coordination with Mr. Jones. However, she requested Mr. Jones to help her fill out the blanks i.e. FTA funding program areas, performance measures/targets, and the financial plan, akin to the highway projects tables. In regard to non-transit projects, i.e. highways, bicycle and pedestrian projects, etc., she presented an updated projects list and corresponding Google Earth map. A few changes were recommended after some discussion.
 - f) Emmily presented the draft 2045 MTP financial plan for reference as we develop the draft MTP list of projects. The financial plan includes fund marks by FHWA funding program areas, as provided by ARDOT in 2018. It also includes the State Turnback Funds to counties and municipalities, as provided by ARDOT in 2019.
- E. ARDOT report/announcements: Emmily included copies of ARDOT's upcoming jobs (planning phase) report in the agenda which she'd received from Mr. Hunter. Mr. Walker gave a brief update of ARDOT's construction jobs report which was also distributed at the meeting.
- F. There were no other agencies reports/announcements. However, Emmily presented a list of prioritized projects for the Garland County/Hot Springs area, as developed by the Chamber's transportation committee.
- G. There were no public comments.
- H. Mr. Carr made the motion to adjourn. Mr. Patton seconded the motion. The motion was approved unanimously. The meeting was adjourned at approximately 12:15 pm.

Attest: Emmily Tiampati, MPO Study Director